



Department of Finance
APPLICATION FOR BUSINESS LICENSE

Commercial in Collierville City Limits Home Based (Sign Below) Outside the Collierville City Limits

Home Based Business in Collierville City Limits: I have read and agree to comply with the home occupation ordinance: Owner's Signature - Do Not Print

REASON FOR FILING THIS APPLICATION:

- New Business Change in corporate structure Change in ownership or purchase of an existing business. List the business you are purchasing:

1. Opening Date of Business:

2. EXACT BUSINESS NAME AND PHYSICAL LOCATION

3. BUSINESS MAILING ADDRESS

Name (trade name at this location): Street, HWY (Do not use P.O. Box): City, State, Zip: Subdivision/ Shopping Center:

Name (enter corporation if applicable): Street, HWY, Route or P.O. Box: City, State, Zip:

4. Business Phone Number: ()

5. Business Fax/ e-mail:

6. State Sales Tax Number:

7. Federal Employers I.D. Number:

Applied for Not Required

8. Type of Ownership: Proprietorship Partnership LLC Corporation

Other:

Name of Corporation:

9. Identify all principals (attach additional names, addresses, phone number, & social security numbers on a separate sheet):

- 1. Name: Home Phone Number: Social Security #: Address (Not P.O. Box): City, State, Zip:
2. Name: Home Phone Number: Social Security #: Address (Not P.O. Box): City, State, Zip:

10. Describe the dominant business activity stating the major products sold, and/or services rendered:

11. Do you operate more than one business location in Collierville and Tennessee? Yes No

Table with 2 columns: Fee Description and Amount. Rows include Minimum Business Tax Fee (\$15.00), Collecting and Recording Fee (\$5.00), Commercial Building Fire Inspection Fee (\$15.00), Total Payment Due (\$35.00), and Checks Payable 'Town of Collierville'.

13. THE STATEMENTS MADE IN THIS APPLICATION ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF. (This application must be signed by the individual/owner, or by a partner, or by an officer of the corporation.)

Signature of owner, partner, or corporation officer (do not print) Title Date Must include a copy of drivers license

Town of Collierville

Approvals for a Commercial Business Inside the Collierville City Limits

PLANNING DIVISION

Date: _____

Business Name: _____

Business Address _____

Business Use: _____

Zone: _____

Permitted by Right

Permitted by Conditional Use

Not Permitted

Comments: _____

Planning Division Approval: _____

CODES DIVISION

Date: _____

CO without building permit

Existing CO on File

CO after permit final

Codes Division Approval: _____

FIRE DEPARTMENT

Date: _____

Fire Department Approval: _____