



# Town of Collierville - Public Services Dept.

## Solid Waste Division Guidelines

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All persons within the Town are required to keep their premises in a clean and sanitary condition, free from accumulation of garbage and rubbish.

Residents of the Town of Collierville will receive one (1) pick-up per week for household garbage in wheeled carts, recyclables in bins, bagged grass/leaves, brush/limbs, and bulk items placed in front of their residence. These items must be kept separate and away from obstructions for pick-up by four (4) different trucks. Items for collection should be out by 7:00 am on the scheduled collection day or the night before. If you fail to have collection item(s) at curbside by the time the specific sanitation truck arrives, this will indicate to us that *no service* is needed.

All garbage carts remain the property of the Town of Collierville and must not be painted, abused, mutilated, altered or modified in any manner. The cart is issued to a particular address and must not be removed from the premises. The fee for the sanitation cart is \$50.00 and is non-refundable. If a dwelling is vacated, the outgoing resident must notify *Town Hall* at (901) 457-2240. The cart registered to that dwelling is to remain at that dwelling. For additional carts, a \$50.00 non-refundable sanitation cart set-up fee will be charged for each cart requested. There is a three (3) cart maximum for all customers.

If the resident moves to another dwelling within the Town, and they have paid the non-refundable set up fee for the second or third cart(s), Public Services will deliver these additional cart(s) to the new Collierville address. A set up fee for the additional cart(s) will not be charged.

All fees will be paid at Town Hall, 500 Poplar View Parkway and the cart(s) will be scheduled for delivery within three days. Please record the serial number of your cart(s) on the bottom of page two. If your cart is stolen you should notify *Public Services* at (901) 853-3215. If a replacement cart is necessary, the \$50.00 fee will be charged.

### Household Garbage:

1. **Place wheeled cart behind the curb at least five (5) feet from any obstruction by 7:00 am on your regular collection day with the opening facing the street. The automated collection truck cannot empty any carts placed incorrectly.** Arrows on top of lid will assist you in placing the cart correctly.
2. **Household garbage must be placed in the Green cart** (kitchen, bathroom, personal and/or indoors- type wastebasket trash) to be picked up. Garbage on top of the cart lid or beside the cart **will not** be picked up. Propping the lid up is acceptable if the garbage is bagged, but cart cannot be overflowing.
3. Items such as bagged grass, bagged leaves, boxes, branches, boards, carpet, metal, will not be collected by the Automated Truck (Green cart). Other trucks will pick up these items on your regular collection day.
4. The Town of Collierville will not pick up gasoline, liquid paint, pool chlorine, batteries, motor oil, antifreeze, transmission fluid or tires and they **must not** be placed in the green garbage cart. Some of the local businesses recycle these items. Gasoline, paints, solvents, cleaners, pesticides, pool chlorine, hazardous chemicals and batteries can be taken to the Memphis and Shelby County hazardous waste disposal facility located at 6305 Haley Rd in Memphis. The hazardous waste disposal facility is open Tuesdays and Saturdays from 8:30 AM to 1:00 PM. Additional information can be found on our website at <http://www.collierville.com/HouseholdHazardousWasteCollection.html> for questions contact the Collierville Public Service Department at (901) 853-3215.
5. The Automated Truck will only pick up Town of Collierville (green carts), No personal carts will be emptied.
6. **To prevent spillage, plastic bags should be used for loose garbage.** Carts must be kept clean by the residents to comply with health and sanitation requirements. If you need to clean your cart, use water and household detergent.
7. After collection, the wheeled cart should be removed from the curbside as soon as possible.
8. **Do not** put hot ashes in your green cart.
9. All refuse (Green cart, bagged grass, bagged leaves, loose leaves, limbs, shrubs, recycle bins, boxes, etc.) shall be placed adjacent to and back of the curb **out of the street** or adjacent to and back of the ditch or street line if there is no curb.

10. **Do not** place **dead animals** in your green cart.

### **Yard Debris and Bulk Items:**

1. Items such as bagged grass, bagged leaves, bagged pine needles, tree limbs and bulk items will be collected on your regular collection day if placed on your property adjacent to the front property line, but off the street, off the sidewalk, and out of the gutter.
2. Everyone is encouraged to mulch grass/leaves/pine needles. However, grass/leaves/pine needles will be picked up on your regular collection day if placed in plastic bags. Each bag must be tied and weigh **no more than forty (40) pounds** per bag and placed separately from all other items on curbside.
3. *From November 1st to March 31st only, un-bagged leaves will be picked up at the curb by the town's vacuum machine, and must be free of limbs and twigs. Leaves must be placed near the curb, free of the gutter, so as not to restrict the flow of water and off the sidewalk. Pine needles cannot be picked up by the vacuum machine and must be bagged for pick-up on your regular collection day (see items #1 and 2 above). Loose leaves cannot be placed more than five (5) feet behind the curb.*
4. Tree limbs must be placed separately from all other items on curbside and free of any obstructions (overhead limbs or wires, light posts, mailboxes, fire hydrants, etc.). Limbs must be cut to lengths of 8 feet or less and put in stacked piles. Limbs will be recycled at a local mulching facility.
5. Bulk items such as furniture, boxes and clean-outs will be collected on the regular weekly collection day.
6. Contract related tree cutting/construction debris such as scrap lumber, plaster/dry wall, carpet, roofing, concrete, brick, etc. resulting from construction, repair, remodeling or demolition will not be removed by the Town of Collierville (see City Ordinance Title VIII, Chapter 2, Section 8-210). The occupant or contractor must dispose of such materials privately. E-Plex Landfill operates a public site, for more information call 853-0953.
7. A fee of \$75.00 is charged per load that exceed ten (10) cubic yards (approximately 12'l x 4'h x 6'w).

### **Appliances:**

Appliances such as refrigerators, freezers, air conditioners, stoves, dishwashers, water heaters, dryers and washing machines will be picked up on a **call in basis**. They should be placed on your property adjacent to the front property line, off the street, off the sidewalk, out of the gutter, and free of any obstructions for a Friday collection. Public Services should be notified for an appliance pick-up at (901) 853-3215 before Thursday afternoon.

### **Recycling:**

Collierville encourages its residents to reuse, reduce and recycle in order to minimize the amount of garbage that is disposed at the landfill. All residents are offered a recycle bin at no charge.

The following items can be placed in your recycle bin:

Paper & Cardboard: All paper or card board that will fit inside the recycling container will be accepted. Any cardboard or paper with food contamination **can not** be collected. (Plastic bags must be removed from newspapers and cereal boxes).

Cans: metal (tin) cans, aluminum, we request these items be rinsed.

Glass: food & beverage bottles, jars, cleared or colored, labels okay, we request these items be rinsed.

Plastic bottles: All plastic bottles will be accepted, we request these items be rinsed.

Items that are not recyclable: Oil bottles, paint cans, aerosol cans, pie plates, ovenware, mirrors, window glass, light bulbs, pesticide bottles, Styrofoam, plastic bags, toys, cardboard, tied bound or plastic wrappers.

In weeks that include a holiday collection schedule, notices will be posted in both local newspapers, *The Commercial Appeal*, on the Town of Collierville Web Site ([www.collierville.com](http://www.collierville.com)) and on the Collierville Information Channels 17 & 19 on Comcast CATV. Holiday collection schedules can also be checked 24 hours a day by calling (901) 853-3215, ext. 48.

### **Customer Service:**

Our goal is 100% completion of all collection routes without missing any pickups. These guidelines will enable the Town to better serve you in an efficient, clean, effective manner and promote recycling. If you have any questions, please call the Public Services Department, Sanitation Division between 7:00 a.m. and 5:00 p.m., Monday through Friday at (901) 853-3215.